

GUIDE TO THE SUBMISSION OF THE APPLICATION FORM FOR PhD PROGRAMMES

XXXIX CYCLE

A.A. 2023/2024

Before applying:

- Read carefully the call and the sheet of the PhDs courses you are applying for.
- Check you have all the admission requirements.
- Prepare the PDF format of all the documents to attach.

The application must be submitted following the online procedure accessible through (GOMP) student's portal at the link:

<https://studenti.unitus.it/WorkFlow2011/Logon/Logon.aspx?ReturnUrl=%2f>

If not already registered on Gomp, firstly it is necessary to create your account and register (see guidelines "registering on the student's portal") and obtain your credentials. Secondly the applicant will enter the portal with his credentials and click on "Application form for PhD programmes XXXIX cycle"

The screenshot shows the home page of the student portal. At the top left, there are navigation icons: Home, Refresh, and a language selector. A blue box labeled "Switch in English" has an arrow pointing to the language selector icon. The main header is dark blue with the text "TUSCINA DE TUSCIS" and a right-pointing arrow. Below the header is a grid of service tiles. A red arrow points from the top right corner of the page to the "APPLICATION FORM FOR PhD PROGRAMMES XXXIX CYCLE" tile. Other tiles include "Incoming students", "Personal data", "Enrollment and Admission", "Enrollment Renewal", "Enrollment Renewal - PhD", "Career", "Reserve", "Taxes and contributions" (with a "EUR 2.007,18" badge), "Settings and support", "Notices", and a scale icon.

Now select PhD course

The screenshot shows the "Bando dottorati XXXIX ciclo" page. It features a dark sidebar on the left with various icons. The main content area has a blue header with the title "Bando dottorati XXXIX ciclo" and a calendar icon. Below the header is a yellow "Info" bar. The page lists three PhD courses, each with a blue edit icon to its right. A red arrow points from the "Now select PhD course" text to the first edit icon. The courses listed are:

- Bando Dottorato di Ricerca in "Economia, management e metodi quantitativi", 39° ciclo (scadenza 15 dicembre 2023)
Corsi: Economia, management e metodi quantitativi, 39° ciclo
Termine prenotazione: 15/12/2023 14:00:00
- Bando Dottorato di Ricerca in "Scienze delle produzioni vegetali e animali", 39° ciclo (scadenza 15 dicembre 2023)
Corsi: Scienze delle produzioni vegetali e animali, 39° ciclo
Termine prenotazione: 15/12/2023 14:00:00
- Bando Dottorato di Ricerca in "Scienze, tecnologie e biotecnologie per la sostenibilità", 39° ciclo (scadenza 15 dicembre 2023)
Corsi: Scienze, tecnologie e biotecnologie per la sostenibilità, 39° ciclo
Termine prenotazione: 15/12/2023 14:00:00

By clicking on select on course of study and after select curriculum if the Phd is structured in different curriculum and click **CONFIRM**

Scelta effettuata

Anno accademico
2023/2024

Denominazione
Bando Dottorato di Ricerca in "Economia, management e metodi quantitativi", 39° ciclo (scadenza 15 dicembre 2023)

Scelta dei corsi di studio

Scegli un corso tra quelli elencati di seguito

Ordine scelta	Descrizione
1	Economia, management e metodi quantitativi, 39° ciclo classe Dottorato di ricerca Economia e politica agroalimentare

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The next step will be for uploading the documents, in pdf.

Attachments required

Attachments required to access the Call.

- Curriculum vitae (compulsory) (obbligatorio/mandatory)**
Scegli file Nessun file selezionato
- Progetto di ricerca - Research project (compulsory) (obbligatorio/mandatory)**
Scegli file Nessun file selezionato
- Documento di identità - A valid identity card (compulsory) (obbligatorio/mandatory)**
Scegli file Nessun file selezionato
- Tesi di laurea (PDF - obbligatoria per i laureati) - Degree thesis (PDF - compulsory for graduates)**
Scegli file Nessun file selezionato
- Abstract della tesi di laurea (obbligatorio per i laureati) - Degree thesis abstract (compulsory for graduates)**
Scegli file Nessun file selezionato
- Modello di dichiarazione sostitutiva di certificazione (obbligatorio per i laureati e i laureandi) - Transcript of records (only for foreign applicants - compulsory)**
Scegli file Nessun file selezionato
- Dichiarazione di conformità della tesi (obbligatorio per i laureati) - Degree thesis conformity declaration form (compulsory for graduates)**
Scegli file Nessun file selezionato
- Partecipazione a progetti di ricerca - Participation in research projects**
Scegli file Nessun file selezionato
- Altri titoli - Other qualifications**
Scegli file Nessun file selezionato

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The applicant must necessarily attach all documents defined as "Mandatory" in the description, otherwise it will not be possible to continue.

As for the documents to be attached, the candidate is invited to carefully read the instructions for the chosen course.

The next step "Select the achieved title It must be a necessary title to access the degree" click more actions selected "+add qualifications".

Then the applicant will have to select the degree held

or to be achieved within 31 October 2023, in case of ungraduated students.

Then enter the qualification obtained. If the document is already in the system, the field will appear as already filled in and it will be sufficient to tick the box, otherwise it will be necessary to upload it. Select "Foreign University" (if you got your degree in Italy, select the university from the "University" drop-down list)

Enter the date and year of graduation, the name of the University and the place (Foreign country and City). Enter the course of study.

Click on Tipologia di studio (Type of study) and select "Laura estera (foreign degree)", then the graduation grade or mark and click ok.

Applicants with special needs and/or diagnosed SLD can tick the box "Request of compensatory measures". In case they intend to require additional time during the oral exam.

Declarations and requests

Test options (Then click the item you are interested in within)

I declare to have all the requirements specified in the call that are requested in order to benefit from the scholarship

Attendance at other courses

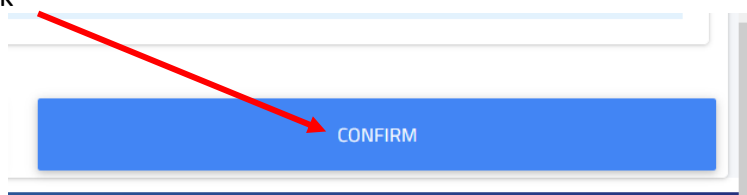
Select:

I have benefited from other scholarships as a doctorate

Or

I have not benefited from other scholarships as a doctorate

Now click



At the end of the procedure click on CONFIRM. The summary of the application will be displayed; you can CONFIRM again or go back to make any changes.

Go on with the payment for the participation fee by clicking on Home> Tax and contribution> payment
The candidate can download the PagoPA form to pay at the bank, post offices and authorized shops or directly by credit card.

Payment must be made within the application deadline.

Once the payment has been made, the application in the call competition will be completed.