STUDY PLAN COMPILATION
A.Y. 2023/24

Students can complete or change their study plan during the opening of time windows by Academic Office, established according to the following schedule:

- from 10/11/2023 to 20/01/2024
- from 01/04/2024 to 10/05/2024
- from 01/06/2024 to 15/06/2024

Any derogation will be communicated through the Department website and the notices posted up on the notice board.

Study plan compilation is required to sign up for exams.

Exams booking should be made by Student’s portal (GOMP): you can’t take exams if you don’t have the online reservation.

Study plan must be completed for all the years of the study course: required courses are just flagged and automatically included in the study plan.

Optional courses are under the name of “ATTIVITA’ FORMATIVI A SCELTA (AFS)”: if you choose one of those present in the pre-approved courses list, study plan must be directly validated. If you choose, instead, other courses offered by University of Tuscia, you must fill out the appropriate form (available on the Department website or at Academic Office), that must be signed by your tutor and then delivered to the Academic Office. In this case, study plan is not automatically approved but it will have to be validated by Academic Office.

We recommend you to always check the “ABC” in the upper toolbar, because any error, that prevent the study plan closing, will be reported there.

We also remind you to click “Inviare” to send the study plan for the purpose of validation and approval.

You can modify or validate the study plan through GOMP portal if you are enrolled in educational offers beyond 2013/14.

Students enrolled in previous educational offers must complete an individual study plan. This plan must necessarily be completed under the supervision of ACADEMIC OFFICE, scheduling an appointment.

ACADEMIC OFFICE IS AVAILABLE TO ALL STUDENTS FOR ANY PROBLEMS REGISTERED DURING STUDY PLAN COMPILATION.

Tutoring and orientation INFOPOINT is active at Block B of Viterbo’s site (mon, tue and wed from 9:30 AM to 12:00 PM and thu from 2.30 to 4:30 PM) to provide assistance during study plan compilation (telephone number: 0761-357114).