

Guidelines final exam for the three-year Bachelor

- A. Degree thesis must be carried out in the context of a subject related to educational and cultural aims of the different degree programme of the Department and it consists of an authentic paper, that is written with care by the student, and can be either theoretical, theoretical-experimental, technical or experimental. The thesis dissertation may consist of a report on an activity carried out during training or at facilities external to the University.
- B. Pertinence, content and dissertation of the thesis are checked by a supervisor who is chosen by the student among professors of the Degree Programme and, upon acceptance of the thesis request, he will follow the candidate in all phases of the work, approving the final version and introducing him at the degree session.
- C. If the student chooses to prepare the final thesis in a facility external to the University, with which a specific agreement has been previously stipulated, or in a laboratory whose head is not a professor of the degree programme, three cases may occur:

1) the laboratory is external to the Department and to the University: he will have to apply for external thesis authorization (using the appropriate form available online, that must be submitted to Academic Office) and, at the same time, he will have to obtain the approval of the thesis by a professor of the degree programme (holder of subject related to chosen topic) who will carry the burden to follow the student during the different phases of dissertation and of being the official supervisor of the Department in the related degree session. In this case, the head of the laboratory, external to the Department and to the University, will take on the role of co-supervisor and he can be invited for the discussion of the student thesis during the final examination for the conferment of the qualification. As co-supervisor, he will offer his opinion of the work carried out by the candidate, but he cannot take part to the formulation of the final judgment (Degree grade).

2) the laboratory is external to the Department, but it is internal to the University: he will have to obtain, at the same time, the approval of the thesis by a professor of the degree programme (holder of subject related to chosen topic) who will carry the burden to follow the student during the different phases of dissertation and of being the official supervisor of the Department in the related degree session. In this case,

the head of the laboratory, internal to the University, will take on the role of "second supervisor" and he can be invited for the discussion of the student thesis, offering his opinion of the work carried out by the candidate and taking part to the formulation of the final judgment (Degree grade).

3) the laboratory is internal to the Department, but the professor doesn't belong to the degree programme: he will have to obtain, at the same time, the approval of the thesis by a professor of the degree programme (holder of subject related to chosen topic) who will carry the burden to follow the student during the different phases of dissertation and of being the official supervisor of the Department in the related degree session. In this case, the head of the laboratory, internal to the Department, will take on the role of "second supervisor" and he can be invited for the discussion of the student thesis, offering his opinion of the work carried out by the candidate and taking part to the formulation of the final judgment (Degree grade).

- D. The application for the assignment of the Thesis** must be submitted by GOMP portal, **no later than 5 months from the expected graduation date.**
- E.** The student, in order to be admitted to graduation exam, will submit the apply through GOMP portal, **no later than 40 days from the selected graduation session. In order to submit graduation application only 3 exams must be missed to the student, excluding final exam. The training is considered as exam, too. Last exam must be carried out no later than 15 days from the expected graduation date.**
- F.** The student must **upload the thesis** on GOMP portal **no later than 10 days from the expected graduation date and the supervisor must sign it no later than 8 days from the date above-mentioned,** or the student will be excluded from the final examination.

Any copy of the thesis must be consigned to Student Office or Academic Office.

Thesis must be bound in green, colour that is traditionally used for Science MM.FF.NN. Faculties.

You can check the specific guidelines for the thesis preparation on the Department website.

G. At least 10 days before thesis discussion, the candidate will submit to Academic Office, via email (didat.deb@unitus.it), **the form providing the information necessary to publicize thesis on social network,** that will be downloaded checking the link available on "HOW TO GRADUATE FROM DEB'S COURSES" section.

E. The Degree grade assignment, of one hundred and ten, is based on the entire student career, and it will be attributed according to the following scheme, considering apart:

SUPERVISOR 5 POINTS

COMMISSION 3 POINTS

further score for:

- DEGREE IN PROGRESS 2 POINTS

- ONE SUPPLEMENTARY YEAR 1 POINT (only in July summer sessions)

- SUPPLEMENTARY YEARS > 1 0 POINT

- ERASMUS MOBILITY 1 POINT

- BASE SCORE FOR AN HONOURS DEGREE: 100

- MINIMUM SCORE FOR AN HONOURS DEGREE: 110