



Finanziato
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Ministero
dell'Università
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Italiadomani
PIANO NAZIONALE
DI RIPRESA E RESILIENZA



UNIVERSITÀ
DEGLI STUDI DELLA
TUSCIA

Il Rettore

HAVING REGARD TO Law no. 210 of July 3, 1998;

HAVING REGARD TO art. 19 of Law no. 240 of December 30, 2010;

HAVING REGARD TO the Ministerial Decree n. 226 of December 29, 2021;

HAVING REGARD TO the Ministerial Decree no. 247 of February 23, 2022;

HAVING REGARD TO the Ministerial Decree n. 629 of April 24, 2024, which decreed the allocation, for the year 2024/25, from the PNRR, Mission 4, Component 1 "Strengthening the supply of services education: from kindergartens to universities" - Investment 3.4 'Teaching and advanced university skills' and Investment 4.1 'Extending the number of PhDs and innovative PhDs for public administration and the cultural heritage', of three-year doctoral scholarships for the attendance of doctoral pathways in dedicated programmes and declined as follows:

- a. digital and environmental transitions;
- b. PNRR PhDs;
- c. PhDs for Public Administration;
- d. PhDs for cultural heritage;

HAVING REGARD TO the Ministerial Decree n. 630 of April 24, 2024, which decreed the allocation, for the year 2024/25, from the PNRR, Mission 4, component 2 "From Research to Enterprise" - investment 3.3 'Introduction of innovative doctorates that meet the needs innovation needs of enterprises and promote the recruitment of researchers from enterprises', of three-year doctoral scholarships for attending pathways for innovative doctorates;

HAVING REGARD TO the Statute of the University of Tuscia of Viterbo issued by R.D. no. 480 of 8 June 2012 and subsequent amendments;

HAVING REGARD TO the General University Regulations in matter of PhD;

HAVING REGARD TO the resolution of the Administrative Council of June 6, 2024;

HAVING REGARD TO the "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy", valid for the academic year 2024-2025;

WITH THE CONDITION that all possible modifications, amendments and integrations to the present call will only be communicated on the University website, under the label "[Dottorati di Ricerca](#)";

DECREES AS FOLLOWS



Art. 1

Call for Applications

1 The University of Tuscia hereby announces a public selection for admission to following PhD Programs for the XL cycle, academic year 2024/25:

- European and global markets law. Crisis, rights, regulation
- Ecology and sustainable management of environmental resources
- Economics, management e quantitative methods
- Engineering for energy and environment
- Plant and animal sciences
- History and cultural heritage
- Science, technology and biotechnology for sustainability
- Society in change: policies, rights and security

2. In **Annex A and B**, which forms an integral part of this call, for each course the location, course coordinator, research topics, name of the cooperating institutions, available positions and scholarships, selection procedure and qualifications assessed and programs offered are specified.

3. The number of positions with scholarship could be increased depending on further funding by external public or private entities, obtained both through competitive calls and through agreements. In these cases, where the grant is funded on a specific theme or projects, the university reserves the right to use new selection procedures.

4. The PhD courses activation is subject to the accreditation on going procedure completion or to the verification of the requirements conservation by ANVUR. Therefore, the selections will be carried out only for the PhD courses that have received the accreditation or its confirmation by the Ministry.

5. The PhD Program Information Sheets (Annexes A and B) of each PhD Program are published on the University website, under the label "[Dottorati di Ricerca](#)", on the Euraxess website (<http://ec.europa.eu/euraxess>) and on the [website](#) of the Ministry of University and Research.

Art. 2

Types of scholarships available to applicants

1. The following positions are available in this call for application:

- a. scholarships funded by the University of Tuscia, by the University Departments and by public and private institutions;
- b. scholarships for developing specific research topic, funded by PNRR – DM n. 629/2024;
- c. scholarships for developing specific research topic, funded by PNRR – DM n. 630/2024;
- d. scholarships for developing specific research topic, co-funded by IRET-CNR;
- e. positions reserved for employees of affiliated companies and public institutions;
- f. positions without scholarships.



2. Winners of set-topic scholarships are required to conduct doctoral research on a specific topic indicated in the programme outline.
3. Positions with scholarships referred to in this Call may be increased and/or financed following further available funds obtained as part of calls funded by National Operational Programmes, Regional Operational Programmes, European Social Fund, or other EU, National and Regional, Programmes and or International Projects.
4. Additional scholarships, granted by public or private, national or international institutions as well as through specific programmes or funds of public/private, national/international institutions, may require specific entry requirements for candidates to be eligible for these scholarship (as an example but not limited to: age, citizenship, residence, etc). These scholarships can be connected to a research theme and a specific learning path. Reference is made to the conditions set out by the institution managing the grant for all that concerns additional entry requirements and research projects connected to these scholarships.
5. Please note that the PhD positions (under the resources of the PNRR) can be activated and launched only after the positive outcome of the eligibility and consistency verification of the research projects carried out by the Ministry of University and Research and the Agency for the Evaluation of Universities and Research Institutes, in relation to the scholarships selected according to the eligibility requirements identified by the aforementioned Ministerial Decrees. Any negative outcome of the aforementioned evaluation, which affect the assignment of the available positions, will be announced to the candidates by means of the publication on the institutional website. In this case, no claim can be laid by the candidates against the University of Tuscia. After the positive outcomes of the aforementioned evaluations, the activities of the PhD courses funded according to the aforementioned ministerial decrees must be started within 13 December 2024.

Art. 3 Admission requirements

1. The following people can apply in the selections, without age and citizenship restrictions:
 - a) those who, at the deadline of the Call, have obtained an Italian specialist degree (D.M. No. 509/1999), or alternatively, a Master's degree diploma (D.M. No. 270/2004), or a degree diploma (old system), or a academic degree awarded abroad and recognised by the examining Committee as being eligible for the selected PhD competition purpose only.
 - b) those who expect to receive the degree mentioned no later than October 31, 2024.Failure to attain the degree no later than October 31, 2024, will result in candidates being excluded from the PhD course. Such candidates, if successful, will be conditionally admitted and enrolled in the PhD course and will be required to submit by e-mail (dottorati@unitus.it) to the University PhD Office, no later than October 31, 2024.
2. Students currently enrolled without a scholarship can participate to competitive exams for the same PhD Programme they are already attending, but, if admitted, they cannot enrol unless they formally resign their doctoral position.
3. Applicants who already had a PhD scholarship in Italy or abroad (even if partial) cannot benefit from a scholarship.



4. Those who already hold a PhD are allowed to enrol, upon successfully passing the admission tests, another PhD Programme without scholarship (if they have been already granted one in the previous PhD), provided that topics and main scientific sectors are different from those related to the already obtained PhD.

5. Applicants will be excluded or application will be rejected if:

- the application fee not payed within set out terms;
- the requested documents and information are not provided within the deadline and according to the rules laid down in the Call;
- the academic qualification awarded abroad is not recognized as equivalent to an Italian qualification;
- the “Diploma Supplement” or the “Dichiarazione di valore” issued by the University or the Italian embassy/consulate in the country where the degree was issued or a certification of eligibility issued by CIMEA is not provided to the PhD Office within the prescribed term.

Art. 4

International qualifications

1. Applicants with an academic qualification awarded abroad can be admitted to a PhD course only if the above mentioned qualification is equivalent to a second-cycle Italian degree (“Laurea magistrale a ciclo unico”/“Laurea specialistica”/Laurea magistrale”) awarded at an officially recognized foreign academic institution, which grants admission to a PhD course in the education system/Country in which it was awarded (except for significant differences). Said qualification must be comparable to the Italian degree required for the admission to a PhD course (i.e. Master’s Degree or another equivalent second-cycle degree).

The suitability of the foreign qualification is ascertained by the Selection Board responsible for admission to the PhD course (art. 9), in compliance with the relevant legislation in force in Italy, in the country where the qualification was awarded and in accordance with any international treaties or agreements on the recognition of qualifications for the pursuit of studies.

2. Applicants who hold international qualifications must therefore upload within the online application procedure the following documents:

- a) second cycle degree diplomas - Master’s Degree level - that allow admission to PhD level/3rd cycle studies in the home country, awarded by a recognized academic Institution, with final mark;
- b) academic qualification obtained abroad, of at least four years' duration, equivalent in terms of level of study (Master's Degree) to the Italian qualifications specified above;
- c) transcripts of records of Master’s Degree with complete grading;
- d) any other document useful for the recognition of eligibility (such as the Diploma Supplement or the “Dichiarazione di valore” issued by the University or the Italian embassy/consulate in the country where the degree was issued, respectively; or a certification of eligibility issued by [CIMEA](#)).

3. Failure to provide the documents listed in points a) or b) and point c) will result in the exclusion from the selection procedure.



International applicants who apply under the condition of receiving their qualification from the University, shall submit only the transcript of records with the list of exams passed (all the exams in their Master's Degree Program), grades and credits.

The candidate may be required at any time to submit further documents, in order to verify the eligibility of his/her degree.

4. Recognition results of eligibility will not be communicated to applicants. Results will be published exclusively on the University website, under the label "[Dottorati di Ricerca](#)".

Art. 5

PhD positions reserved to candidates employed by companies, institutes or public research centres

1. Employees of companies, institutes or public research centres in highly qualified positions may be assigned, while keeping their job position and stipend, specific positions within a PhD course accredited as industrial. For these positions, the training objectives and research activities are arranged between the University and the company, institute or public research centre by means of a specific agreement.

Candidates' interviews will include a discussion of the research topics proposed by the company.

A separate ranking list is drawn up for these candidates.

2. Candidates interested in these positions must select the appropriate administrative category during the application procedure, if available for their chosen PhD course.

Art. 6

Application and deadline

1. The deadline for applications is **August 1, 2024, at 2 p.m. (CET)**.

Applications must be submitted only through the online [Portal Student](#).

2. Applicants have to register on Portal Student (Portale dello Studente) platform first to get the credentials (username and password) to access the sign-up process.

Detailed instructions are available on the University website, under the label "[Dottorati di Ricerca](#)".

Qualifications and documents required by the chosen PhD program and indicated in the Program Information Sheet (**Annexes A e B**) have to be uploaded within the application.

Qualifications and documents are requested to be attached as .pdf files and they are not exceed 10MB each. Each file's denomination is requested to bear the candidate's surname and the type of the qualification (e.g. **surname_curriculumvitae**).

3. At the end of the online application procedure candidates have to pay a € 25,00 application fee either directly by credit card (preferable option for applicants residing abroad) or print the PagoPA bulletin and pay at banks, post offices and authorized stores. This payment is compulsory for each application submitted.

Applications received by email or by any other way than the online platform will not be taken into consideration.

Application submitted beyond deadline will be not taken into consideration and applicants will be excluded from the selection procedure.



In case of application to more than one PhD Program, each application must be accompanied by the relevant qualifications and documents required.

Applicants are kindly invited to submit their application well in advance before the deadline.

Applicants are responsible for verifying the correct completion of the online procedure.

4. Applicants with a disability can benefit from a 50% additional time.

Upon request, applicants with specific learning disorder can benefit from a 30% additional time.

These requests must be submitted following information available in the online application procedure.

5. After the submission is completed on the online procedure it is not possible to make changes or to add documentation.

Complaints pertaining to any system malfunctioning due to website traffic overload close to deadline will not be accepted.

Art. 7

Disco Lazio benefits

1. PhD students, pursuant to D.P.C.M. of April 9, 2001, are entitled to enjoy, under the same conditions of the other students, the benefits offered by the Institution for the Right to Study (Lazio Disco).

2. Applicants who wish to enjoy these benefits (scholarships, accommodation, etc.) must consult the [DiSCo Lazio website](#) where the call for application for the above-mentioned benefits is published. Applicants can apply before the PhD competition and before their possible enrolment in the PhD course

Art. 8

Entrance examinations

1. The entrance examination, aimed at assessing applicant's attitude to scientific research, will be carried out according to the criteria outlined in PhD Program Information Sheet (**Annexes A and B**). Applicants have to prove the knowledge of a foreign language.

The evaluation of candidates will be based on:

- an evaluation of academic qualifications that will precede the oral exam;
- an oral examination.

2. The schedule for the admission exams to each PhD Course of the XL cycle will be published on the University website, under the label "[Dottorati di Ricerca](#)", with the indication of the way, day, month, and time when they will take place and will be valid to all intents and purposes as the official convocation of the candidates.

Candidates admitted to the oral examinations will bring with them an identity document considered valid by the current legislation in force.

3. Oral exams will take place in person. Applicants living abroad can hold an interview by videoconference only if the exam consists in the evaluation of the qualifications and in an interview.



The videoconference form is available on the University website. Applicants must communicate to e-mail address dottorati@unitus.it their account which will be used by the Selection Board to video call the candidate.

Before the interview, candidates must show the ID they have attached to their application form for the purpose of identification. Non-indication or incorrect indication of video conference address, unavailability of the candidate on the day and hour established by the selection committee and non-exhibition of the identity document will represent causes of exclusion from the selection procedure. The Tuscia University declines all responsibility for any unpredicted technical problem impeding the oral exam in the form of video conference interview.

4. If the number of candidates will not permit a single-day exam session, it will be continued over in the following days; the schedule will be published on the University website.

5. Any change in the date, timetable or location of the exams will be published on the university website mentioned above; applicants will not receive any convocation notice from the University.

Art. 9 Selection Boards

1. The Selection Boards will be nominated in compliance with current regulations.

Selection Boards, one for each PhD Program, are responsible for the whole selection and evaluation procedure, from the eligibility step to the interview and the drafting of ranking list.

Boards composition will be published on the University website, under the label "[Dottorati di Ricerca](#)" after the Call for Application deadline.

2. The first action of the Admission Boards is to decide, if not already specified, the criteria and the procedures for evaluating the applications.

Art. 10 Selection and ranking

1. The Selection Boards will formulate a ranking list for each type of available positions (article 2, paragraph 1, letters a - f).

The rankings will report the sum of the marks obtained in the admission tests. Candidates will be admitted to PhD Programmes according to the ranking order until the number of positions available is covered. The rankings are approved by Decree of the Rector. In case of PhD courses structured in different curriculum, the Rector approves a final merit-based ranking list for each different curriculum.

2. The positions without scholarship will be assigned according to the specific rankings for each Course.

3. In the event of a tie between two or more candidates, the younger candidate will have priority in the ranking.

4. A candidate admitted contemporarily to two or more PhD programmes must choose only one to attend.



5. The merit-based ranking lists will be published on the University website , under the label "[Dottorati di Ricerca](#)."

This publication is the sole official communication.

Art. 11 Enrolment Procedure

1. Once admission procedures have ended and have been approved, the candidate ranking will be published on the University website, under the label "[Dottorati di Ricerca](#)".

At the same time as the ranking is published, a notice will be sent to interested parties at the e-mail address indicated during the application process.

The notice will include enrolment schedule and procedures.

Successful candidates who do not respect these procedures will lose the right to their place, which will be offered to the next-ranked candidate.

To complete the registration, it is necessary to follow the instructions published on the University website, under the label "[Dottorati di Ricerca](#)".

If candidates withdraw from the course within one month from its beginning, the vacant places will be reassigned to the next candidates in the merit ranking list. These candidates will be duly informed by e-mail and, if interested, will have to enroll and pay the enrollment fee within the peremptory deadline of 3 days from the receipt of the e-mail. After that time, the candidate will be considered as having forsaken the position.

If candidate benefits of a fellowship, he will be required to pay back the installment already received. The remaining part of the fellowship will be reassigned by the University to another PhD candidate without a fellowship, already enrolled in the course, according to the ranking list.

2. Those who are waiting to graduate by October 31st, 2024 and, therefore, temporarily unable to enrol, must communicate by writing to dottorati@unitus.it no later than the deadline date published in the ranking list, their will to enrol in the doctorate as soon as the required qualification will have been obtained. A scan of the identity document must be attached to the above email, under penalty of exclusion. In the absence of the aforementioned communication, failure to enrol will be equivalent to waiving of the position.

4. Selected non-EU citizens resident abroad, once enrolled and paid the fee required, must submit a photocopy of the permit of residence or a copy of the request made to the Offerta Formativa Office.

Art. 12 Ph.D. Scholarships

1. The scholarship, pursuant to Ministerial Decree 247/2022, amounts to €16.243,00 gross per year and it is paid on a monthly basis and includes National Insurance Contributions (INPS) which scholarship recipients are required to pay.

The gross annual taxable income limit to be eligible for the PhD scholarship is set at € 14.000,00, excluding the scholarship.

The frequency of payment of the scholarship is monthly.



2. The duration of the scholarship payment is equal to the entire duration of the PhD course. Payment of scholarships financed by external bodies is subject to the payment of the amount owed by the institution to Tuscia University.
3. The amount is increased by up to 50% for any authorised periods of research spent abroad for a maximum of 12 months; the amount is increased for a maximum of 18 months for doctoral students who start a joint thesis supervision agreement with Tuscia University and a foreign institution.
4. To each PhD student, with or without scholarship, a budget for research activity in Italy and abroad is awarded, amounting to 10% of the scholarship, in accordance with the provisions of the Ministerial Decree n. 226/2021, art. 9.
5. The cases of total or partial incompatibility for the use of the scholarship are established by current legislation. In particular, scholarship cannot be combined with research grants or other scholarships awarded for any reason, except with those granted by national or foreign institutions useful for integrating, with stays abroad, the activity of training or research of fellows and with funding from the MIUR Youth Fund. In case of incompatibility, students will have to reimburse the amount of money unduly received. Reimbursements refer to an academic year or fraction thereof. Students cannot be awarded the doctoral scholarship twice.

Art. 13 Incompatibility

For what concerns any incompatibilities, candidates are invited to refer to the laws in force.

Art. 14 Ethical Code

PhD students will have to abide by the provisions of the University of Tuscia Code of Ethics, available at the following link [Code of Ethical Conduct](#).

Art. 15 Tuition fees

1. It is envisaged the total exemption from the payment of fees or grants to the University for the PhD students who have a scholarship and other forms of equivalent support under the D.M. 226/2021.

It is also envisaged, pursuant to Law 11 December 2016, no. 232, paragraph 262, the total exemption from paying taxes or grants to the University for PhD students who are not scholarship beneficiaries. All doctoral students enrolled in the programs shall be required in any case to pay €16.00 per year as revenue stamp duty and €140.00 per year as the Regional tax for the right to study.

2. The withdrawal or the exclusion from a PhD Program does not give you the right to a tax refund of the fees paid.



Art. 16 Duties of Ph.D. students

1. The PhD courses will last no less than 3 year and will start **on 01 November 2024**.

Admission to the PhD programme entails an exclusive full-time commitment according to the Regulation of PhD Courses at the University of Tuscia. PhD students are required to carry out their curricular activities in accordance with the procedures and times established by the Professors's Board of the PhD program.

For doctoral students from outside Europe, who require a Visa to enter Italy, the possibility of starting research activities remotely is provided, subject to the positive opinion of the Coordinator of the doctoral course. This possibility is granted upon proof of submission of the visa application at the relevant Embassy or Consulate, to be made as soon as the application procedure is completed. Arrival in Italy must take place by January 31, 2025.

2. The acceptance of scholarships labeled as PNRR implies the following obligations:

a. for basic PNRR scholarships, PhD students must spend a period of training and research abroad of at least six months;

b. for scholarships labeled as “PNRR DM 629/2024 Public Administration, PhD students must spend:

- a period of training and research abroad of at least six months, and
- periods of training and research in companies, research institutes or public administration from a minimum of six months to a maximum of twelve months;

c. for scholarships labeled as “PNRR DM 630/2024”, PhD students must spend:

- a period of training and research abroad of at least six months, and
- periods of study and research in companies from a minimum of six months to as maximum of eighteen months.

3. PhD candidates who enroll with a PNRR scholarship must also undertake to:

- submit a report according to ministerial deadlines with the timesheet of their activities (organized by month spent at the university, abroad or at a private company) and a summary of the most important tasks. The reporting will be performed through an online platform using the template provided by MUR;
- receive the scholarship avoiding causes of incompatibility with the receipt of the scholarship itself (e.g. exceeding income more than € 14,000.00 , as regulated by art. 12.1);
- guarantee the respect of the obligations in terms of communication and information as provided by the art. 34 of Regulation (EU) 2021/241, indicating in all the documents that the Program is funded in the frame of the PNRR, with explicit reference to the funding by the European Union and the NextGenerationEU initiative, including in the papers the EU logo;
- respect the principle of not doing significant harm (DNSH) to environment, in accordance with Article 17 of Regulation (EU) 2020/852.

Art. 17 Final examination

At the end of the doctoral training, PhD students shall take a final examination in which they need to demonstrate to have achieved results of scientific relevance by submitting a written thesis.



In order to be admitted to the final examination, candidates shall submit their doctoral thesis by the set deadline. Terms and conditions for admission to the final examination and for thesis submission are announced every year.

Art. 18

Intellectual property of research results and publications

1. Intellectual and industrial property rights to any findings of the PhD student are governed in accordance with current legislation (Copyright Law - Legislative Decree 633/1941 - and Industrial Property Code - Legislative Decree 30/2005), to the Regulations for the management of industrial and intellectual property rights with reference to research activities carried out by university personnel and, if necessary, according to what is established in individual agreements with universities, companies or entities involved.
2. Applicants who are awarded scholarships funded by entities outside the University acknowledge and accept the provisions regarding intellectual and industrial property contained in the agreement between the University and the funding body. The doctoral students' inalienable moral right to be recognized as authors or inventors remains intact.
3. The Ph.D. student is, in any case, guaranteed the opportunity to carry out the normal publication activities envisaged by the programme, which must be scheduled in a manner compatible with the protection of any results

Art. 19

Processing of Personal Data

1. Pursuant to art. 13 of the General Data Protection Regulation (EU) 2016/679, the information supplied by candidates will be gathered by the PhD Office and used for the management of the admission competitions and of the possible candidates' academic career. Granting consent for the handling of personal data is therefore obligatory and failure to do so will result in candidates' exclusion from the competition.
2. The information provided by the candidates will be communicated to the Tuscia University administrative offices and to the departments directly concerned with the legal and financial positions of the successful candidates.
3. Candidates are entitled to the rights stated in art. 13 of the General Data Protection Regulation (EU) 2016/679, including access to their personal data, its modification, updating, integration, cancellation etc., and likewise reserve the right to oppose any use of the data other than the institutional purposes stated above.
4. Personal information and documents provided by applicants will be treated by the University respecting the discipline described at <https://www.unitus.it/ateneo/privacy/>.



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Art. 20

Head of Administrative Procedures

1. The Manager of Administrative Procedures, under Law no. 241 of 7 August 1990 and subsequent modifications and additions, is Mr Paolo Alfredo Capuani, Head of the Offerta Formativa Office, via S. Maria in Gradi n. 4, Viterbo. For information please contact the email address dottorati@unitus.it.

Art. 21

Final regulations

1. For all matters that are not expressly disciplined by this call, please refer to the specific rules governing this area and to the [University PhD Regulation](#).
2. This is a translation of the Call for Application for PhD Courses. Its purpose is to provide foreign students with necessary information.

Only the Italian version of this call for applications will be binding in case of controversies.

The Rector

Prof. Stefano Ubertini